

SPONSORSHIP – TERMS AND CONDITIONS

- Employers, First Nations, Government Agencies, other educational institutions & charitable organizations are examples of third-party sponsors.
 - *Family members (ie. Parents, grandparents etc.) are not considered to be sponsors.*
- To sponsor a student for a Continuing Education class, please visit the CE web page for sponsorship information <https://www.ufv.ca/continuing-education/sponsoring-agency-approval-form/>.
- It is the student's responsibility to inform the sponsor if they withdraw, are required to withdraw, or take a leave of absence. The University will not notify the sponsor if the student stops attending.
 - If you, as the sponsor, require a list of courses your student is registered in, please ask your student to log into myUFV to retrieve their course information for the semester.
- All billings will be in Canadian funds, payments must be made within 30 days of billing. If you have any questions about sponsorship billing, please contact Finance Accounts Receivable at acctsreceivable@ufv.ca.
- An alternative method of submitting your document is by fax: (604)853-0138.