

## PRESIDENT SEARCH POLICY

<b>Approval Authority</b>	Senate and Board of Governors
<b>Primary Contact</b>	Board Chair
<b>Related Policies / Legislation</b>	Board of Governors Policy Direction on Human Resources Development and Management BPD-225 <i>University Act, s. 27 (f)-(h); 59-63</i>

### PHILOSOPHY/PURPOSE

As per the B.C. University Act, the President is the chief executive officer of the University and must generally supervise and direct the academic work of the university. The President serves as a member of the University of the Fraser Valley (“UFV”) Board of Governors (“the Board”) and the UFV Senate (“the Senate”). While the Board is ultimately responsible to select and appoint the President, this policy recognizes the joint responsibility it has with the Senate to define the procedures used in the search process. This policy constitutes Senate’s approval of the search procedures as mandated under the University Act.

### POLICY

The UFV Board appoints a President once it completes a search as outlined in this policy. The process requests feedback from the UFV community and seeks to find the best candidate based on anticipated duties and skills as referenced in the search process, and in line with UFV’s Mission, Vision, and Values and Integrated Strategic Plan and related plans.

### REGULATIONS

#### 1. RESPONSIBILITIES

- The UFV Board has the authority and responsibility to appoint the President of UFV for a term of agreed upon length, typically five years.
- The UFV Board Executive Committee coordinates all aspects of the search process and brings a recommendation of one or more names from the Search Committee to the entire Board for consideration and approval.
- The Presidential Search Committee is advisory to the Board and follows approved procedures as referenced in this policy and any other direction from the Board.
- During the process, the Board Chair consults with the Public Sector Employers’ Council Secretariat regarding any instructions related to hiring and remuneration.
- The Board ensures consultation in the process happens with UFV faculty, staff, and students.

#### 2. COMMITTEE COMPOSITION

- The Board Chair, or designate (Committee Chair)

- The UFV Chancellor
- Two government appointed members of the Board, selected by the Board
- One member of the senior executive team, selected by the Board
- One senior academic administrator (Associate Vice-President, Dean, Associate Dean) selected by Senate
- Three faculty members selected by Senate, normally from at least two different faculties, and with an attempt to represent at least two different UFV campuses;
- One staff member (FSA or exempt) selected by the Board
- Two students selected by the Board from a list of at least three names provided by the Student Union Society Executive
- One member of the UFV Alumni Association from a list of at least two names provided by their Board of Directors

### **3. PROCESS**

- When possible, the UFV Board initiates the search process 18 months prior to the end of the President's term.
- The search process is confidential. The process is transparent but candidate names and information about candidates is kept confidential by the search committee.
- The UFV Board Executive Committee consults with the UFV community, publishes non-confidential information related to the search, and subsequently determines the Terms of Reference for the Search Committee.
- The procedures may include:
  - Methods for consulting the UFV community on a position profile;
  - Who to consult on a position profile, ensuring broad consultation in the UFV community;
  - Skills and experiences wanted of Search Committee members.